

Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

to be held on Tuesday 9th November 2021

in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, subject to the prevailing Covid-19 regulations, which may include limiting the number permitted to attend. All prevailing Covid-19 legislation will be strictly observed.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 3rd November 2021

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

21.096 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

21.097 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer. Cllr Mike Allen has a dispensation re Playing Field matters, being a trustee.
2. To receive and consider written requests for dispensations

21.098 To approve the Minutes of the 7th September Ordinary Parish Council Meeting

21.099 Police Report: To receive the Safer Neighbourhood Team report

21.100 Chairman's Announcements

21.101 To receive reports from County and District Councillors

21.102 Planning

1. New Planning Applications

3/21/1841/HH 3/21/1842/LBC	Abbotts Farm: Demolish porch and rear extension. Erect single storey front and rear extension to annexe RECONSULTATION	28 Oct ext to 3 Nov
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2. Decision Notices (for information only)

3/21/1667/HH	29 Benningfield Road: Demolish conservatory; erect extension	GRANTED
3/20/2616/HH 3/20/2617/LBC	The Old Rectory: Demolish outbuildings; replace with extension.	GRANTED
3/21/2332/HH 3/21/2333/LBC	The Old Rectory: Demolish outbuildings, conservatory and wall; erect single storey side extension; internal and external alterations	WITHDRAWN
3/21/0858/HH	3A Benningfield Road: Side, rear, and front extensions	GRANTED
3/21/0982/HH	Linwood, Reconsultation: 2 storey extension with balcony	GRANTED
3/21/2068/FUL	To rear of Green Man: Change of use, outbuilding to residential	GRANTED
3/21/1384/LBC	2 Elia Cottages, Nether Street: install skylights on rear extension	GRANTED
3/21/1720/HH	4 Nether Street: Outbuilding to rear of property	Awaited

3/21/1180/HH 3/21/1181/LBC	Chestnut Tree Cottage: Erect garden room	Awaited
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3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Concerns at development in Benningfield Road

21.103 Finance

1. To receive report on the Council's finances and Accounts
2. To approve bank reconciliation
3. To receive 2020/21 budget vs actual financial position
4. To approve list of orders for payment
5. To consider draft budget and precept for 2022/23 for finalising at January 2022 Meeting
6. To consider adding another signatory to the Unity Trust bank account
7. To consider Citizens Advice donation request

21.104 Correspondence: To note list of correspondence (*list below, for information only*)

21.105 Village Reports

1. Village Hall and Archive

1. To receive report and consider any consequent action

2. Playing Field

1. To receive report
2. Biffa grant: update and lease request/consideration
3. Request for another dog bin or alternative: update

3. Allotments

1. To receive report

4. Closed churchyard

1. To receive tree safety report from the PCC and consider any action

21.106 Highways, footpaths and byways: to receive reports and consider any action

1. Footpaths and Public Rights of Way

1. FP1: Update on replacement of stile with alternative barrier to main road
2. FP18: Update on fallen tree across Lilley Bridge and bridge safety concerns

2. Highways and footways

1. Update: on clean-up of verges, gutters and overgrown footways
2. Broken BT manhole cover, Ware Road: update
3. Damage to verge and footpath by HGVs opposite Long Meadow development: report

3. Other parish matters and concerns: to consider any matters raised

1. Request from EHC for a parish litter bin audit and to notify of bin emptying problems

21.107 Benningfield Green: Update on any parking issues

21.108 Queen's Green Canopy. Update and consider grant availability from HCC

21.109 Neighbourhood Plan: Update on any progress and consider any actions proposed

21.110 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

21.111 To note items raised for addition to future agendas

21.112 1. Date of next Meeting: Tuesday 11th January 2022, 7.30pm at Widford Village Hall (to be confirmed)

2. Calendar of meetings 2022

Correspondence list for Agenda item 20.104 - for information only (see specific agenda items for consideration and action)

PFMC: Biffa grant issues (21.105.2.2)

Parishioner: Concerns at building development in Benningfield Road (21.102.3.2)

Student: re ACV information

Wareside councillor: re sale of Glebe land

PCC: re churchyard grant- receipt and note of thanks

PCC: re tree survey, Closed Churchyard (21.105.4.1)

EHC: parish litter bin audit and problem bins (21.106.3.1)

HAPTC re QGC grant availability (21.108)

Parishioner: re damage to verge and footpath by HGVs opposite Long Meadow development (21.106.2.3)

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)